STUDENT LEARNING AND ACHIEVEMENT COMMITTEE MEETING MINUTES

OCTOBER 10, 2017

Meeting began at 7:04 am with Mr. Wade, Mr. Van Ardham, Ms. Malinas, Ms. Prosuch, Ms. LaVerde, Mr. Bell, and Ms. Torok.

We began with Ms. Prosuch giving us an update on the Career Advising Policy which began taking shape last school year. Partially driven by the State but more so due to the counseling department having developed a growing interest in being better able to serve our students and prepare our students for post high school career success. Ms. Prosuch shared the established Student Success Plan which is one component of the Career Connections K-12 Framework. She shared an outline which breaksdown the various supports, services, tools and activities formatting a plan of comprehensive career development experiences for students beginning in the sixth grade. The established plan is the framework but individual student readiness will be considered for when determining age and grade appropriateness for presenting the respective components from the list below. The following list is an overview of the components which comprise the Student Success Plan with a target of when each is likely to be presented and utilized:

- Learning Style: 6th and 9th grades
- Career interest: 6th – 12th
- Strengths/skills: 9th – 12th
- Work Value: 11th – 12th
- Academic and Career Pathways: 6th – 12th
- School courses and programs: 6th – 12th
- Career exploration activities: 6th – 12th
- Postsecondary education and training programs: 8th – 12th
- College and career planning and preparation: 9th – 12th

The mission of Kirtland Local Schools is to "sustain and exemplary learning community where we unite to achieve defined curricular goals, improve student performance and success for all through frequent monitoring, communication and remediation." The District adopting the use of a program called Naviance which is an all-encompassing program which offers the ability to explore all things college and career. It allows students to learn about careers from skills to needed education to potential salary. Additionally, this program stores a student's profile and resume from the onset of use to post graduation. The program also tracks students post high school performance and utilizes a service referred to as the "Clearing House" which gathers post HS graduation statistics and degrees allowing current students to view data encompassing program requirements, ACT/SAT, grade point, schools attended, etc. and compare to their own profile for career/education pathways options. It also tracks student post high school graduation percentages/schools attended.

The staff is working together to create the most effective and efficient time to capture as many students as possible to implement the above Student Success Plan utilizing Naviance and face to face meetings with the guidance counselors. The guidance department is also working to make sure students not in the building are getting the time scheduled to utilize Naviance as well. The long term goal to meet the

needs of all students/all ability levels. This policy helps to identify students who may be struggling because it houses grades and attendance too. It permits the ability to have valuable conversation about what a student's goals are, while viewing where they are currently academically positioned versus where they may need to be to attain the goal.

Ms. Prosuch mentioned she is currently also working on setting up a career day and formulating letters to reach out to local community members for interest in being a speaker and presenting.

Ms. Malinas then gave us a Special Education data walkthrough overview which began last year. The intent is to delve into test data recognizing that one test does not give us a complete understanding of a student's knowledge. This discussion is to review and create a plan to not only review student scores on AIR/Aims Web/i-Ready/MAP but to also identify areas of strength/areas of need and consistencies/inconsistencies within the classroom and to address those areas and assure they match the student's IEP goals and objectives. Ms. Malinas has been working with the intervention specialist from each building to gather the above info for each student and then create a spreadsheet to track the success and progress of the involved students with IEPs. There are some additional students not IEP's who have been identified as at risk who they are also tracking so that necessary interventions can be put in place to assure students are kept on a path to success. The gathered data has provided the department to address areas which may be showing a consistent deficiency so that staff can address and bolster the needs of those students. From this data collection the team has created steps to address these needs and implemented a follow up plan individualized for each student's needs providing the needed intervention and to then better utilize student supported study halls.

Mr. Wade followed by presenting an enrollment study update which gave us a projection of the potential enrollment trend for the next 10 years. This company utilized the data from the past 10 school years as well as considering the birth/growth rate and housing information to create a statistical analysis of the potential enrollment. The projection showed that we can expect to remain steady and consistent with where the district enrollment is currently. There of course can be expected peaks and valleys as we have seen over the years but it allows us to academically and financially plan for the future utilizing our 5 year forecast. Over the years we can use current and accurate data and compare it to this projection and track our future.

With no further questions from the committee or the public we adjourned the meeting at 8:25 am.